

MINUTES
KEN-CARYL RANCH WATER AND SANITATION DISTRICT

February 21, 2024

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE KEN-CARYL RANCH WATER & SANITATION DISTRICT was held on February 21, 2024 at 8:00 a.m. in person and by telephone and video conference, pursuant to notice given to each Director and posting of notice as required by law. The Directors in attendance were Bill Hobstetter, Paula Spalding, Philip Varley and Sandy Rinow. Chairman, Bud Becker, joined during the meeting. All Directors were present in the District conference room. Also present in the District conference room were District Manager, Lou Vullo, and Kim Sturgeon. Attorney, Kylie Crandall, attended by telephone conference. Noting that a quorum existed, Chairman Becker brought the meeting to order at 8:00 a.m.

1. Board Disclosure of Potential Conflicts. No new or potential conflicts of interest, or changes in previously reported conflicts, were reported.
2. Executive Session. There was no motion for an executive session.
3. Public Comment. There was no public comment.
4. Minutes of the January 17, 2024 Regular Meeting of the Board. The Board reviewed the minutes from the January 17, 2024 regular meeting, and following a motion by Director Rinow that was seconded by Director Hobstetter, the minutes were unanimously approved.
5. Accounts Payable for January 2024. The January Accounts Payable list was presented to the Board for review. Following a discussion by the Board, the January Accounts Payable list was approved upon a motion and a second by Directors Varley and Hobstetter.
6. January 2024 Financial Statements. The January 2024 Financial Statements were presented to the Board for review. Following a discussion by the Board, the January 2024 Financial Statements were accepted upon a motion and a second by Directors Varley and Spalding.
7. Manager's Six-Month Review. Mr. Vullo and the Board scheduled Mr. Vullo's six-month review for Tuesday, March 5 at noon.
8. Discussion of Agreement for NADG Development. Mr. Vullo presented to the Board the agreements for engineering services and reimbursement related to the NADG development.
9. Administrative Policy Nos. 3 and 4. Mr. Vullo presented the District's Administrative Policy Nos. 3 and 4 to the Board for review. The Board reviewed and discussed these policies. Upon a motion by Director Varley that was seconded by Director Spalding, the Administrative Policy Nos. 3 and 4 were approved without changes.

10. Manager's Report. Mr. Vullo presented the Manager's report to the Board.
11. Capital Projects. Mr. Vullo provided a brief update on the timing and progress of ongoing capital projects.
12. Other Matters. Mr. Vullo recommended to the Board that Mr. Anderson be involved in the 2023 audit process. Following a discussion, the Board recommended that Mr. Vullo follow up with Mr. Anderson regarding the same.
13. Adjourn. There being no other matters to come before the Board, and following a motion by Director Varley that was seconded by Director Rinow, the meeting was adjourned at 8:59 a.m.

Secretary

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