

MINUTES
KEN-CARYL RANCH WATER AND SANITATION DISTRICT

July 19, 2023

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE KEN-CARYL RANCH WATER & SANITATION DISTRICT was held on July 19, 2023 at 8:00 a.m. in person and by conference and video call, pursuant to notice given to each Director and posting of notice as required by law. The Directors in attendance were Bud Becker, Bill Hobstetter, Paula Spalding Sandy Rinow and Philip Varley. All Directors were physically present in the District conference room. Also present in the District conference room were Lou Vullo; Timothy R. Anderson and Katy Tyson. Noting that a quorum existed, Chairman Becker brought the meeting to order at 8:00 a.m.

1. Board Disclosure of Potential Conflicts. No new or potential conflicts of interest, or changes in previously reported conflicts, were reported.
2. Executive Session. There was no motion for an executive session.
3. Public Comment. There was no public comment.
4. Minutes of the June 21, 2023 Regular Meeting of the Board. The Board reviewed the minutes from the June 21, 2023 regular meeting. Director Rinow noted that she was not physically present in the District conference room as recorded on the minutes. She stated that she was present via conference call. Following a motion by Director Rinow that was seconded by Director Hobstetter, the minutes were unanimously approved. Director Varley abstained from the motion, noting his absence from the previous meeting.
5. Accounts Payable for June 2023. Mr. Anderson presented the June Accounts Payable list to the Board for review. There being no further comments, the June Accounts Payable list was approved by the Board, following a motion by Director Varley and a second by Director Hostetter.
6. June 2023 Financial Statements. Mr. Anderson presented the June 2023 Financial Statements to the Board for review. Mr. Anderson noted that due to low water sales, the District may need to transfer funds to the Operating account to pay the Bi-Annual City of Littleton sewer treatment bill. Following a discussion by the Board, the June 2023 Financial Statements were accepted by the Board upon a motion by Director Varley and a second by Director Rinow.
7. Presentation of the 2022 Audit Results. Debbie Crady from Crady, Puca and Associates (“CPA”) presented a summary of the CPA audit, and following such discussion and motion and a second by Directors Varley and Rinow, the audit was approved as corrected.
8. Manager’s Report. Mr. Anderson reviewed the Manager’s report with the Board.
9. Capital Projects. Mr. Anderson provided a brief update on the timing and progress of ongoing capital projects.

10. Other Matters. Mr. Anderson discussed the results of the recent bid for the North Plains Lift Station project with the Board. Following a brief discussion by the Board, the bid was awarded to SMH.

11. Adjourn. There being no other matters to come before the Board, and following a motion by Director Spalding that was seconded by Director Hobstetter, the meeting was adjourned at 9:26 a.m.

Secretary